

**AGENDA FOR WORKSHOP**  
**March 7, 2017**

**Board of Directors Workshop**

Following Town Hall, Community Center

**Call to Order:** Vern Beckstead, President

**Prayer:**

**Pledge:**

**Roll Call:** Vern Beckstead, Judy Conley, Helen Custer, Bill Gernon, Robyn Moore, Norah Sostrom, Judy Wilson

**Announcements:**

- Resignation of Pastor Tim Green as of April 16, 2017. We wish Tim and Teresa well on their next journey.

**Correspondence:**

- Feb 08, 2017 Letter from Sunscape Christian Fellowship
  - Feb 16, 2017 Referred to LRP&P, pricing for automatic door opener for south Club House door

**Treasurer's Report:** Judy Conley

- Joint Meeting with LRP&P and Finance on the Spreadsheet: **Thurs, Mar 23, 2017, 9:30am-Noon, CC**
- Financials will no longer be posted on Website. Posted on the information boards in Club House and available to members at the Welcome Center

**COMMITTEE REPORTS:**

- Activity
- Administrative Support
- Ambassadors
- Architectural
- Audit
- Communications
- Election
- Emergency Response
- Finance
- Long Range Planning & Property
- Maintenance Department
- Park Party
- Safety

**REMINDERS:** All Committees need to update Charters per Board directive of February 7, 2017

**Old Business:**

**1. Pending Action Request Forms:**

- 1225 Review "Guidelines for Establishment of Standing and Special Committees": Pending at Administrative Support for review & update
- 1226 Standardization of Park meeting, agenda and minutes: Pending at Administrative Support for development of "Meeting Management Policy".
- 1228 Serve on one (1) Standing Committee at a time: Administrative Support with review & update of ARF #1225. **Will be a motion item to close this ARF**
- 1230 Develop BOD Policy regarding Election Campaign Practices: MT recommended to Administrative Support for development. Pending at Administrative Support
- 1232 Replace "Stop Signs" with "Yield Signs": MT recommended to LRP&P. Recommendation from LRP&P to take no action. **Will be motion Item for BOD meeting**

**New Business:**

**1. New Action Request Forms:**

- 1233 LED Street Light at Exit: MT referred to LRP&P and Safety
- 1234 Request Procedure Policy; add Private Maintenance Request Form: MT referred to Adm Support
- 1235 Outside Benches at Club House (laundry/grass area): MT referred to Communications. Inquire as to possibility of memorial donation. Costs appx \$1,000 per bench
- 1236 Purchase "Up & Running" Email Distribution: MT recommended that Communications proceed with purchase from their budget. \$287.64 for 3 years service. **Request BOD to close this ARF.**
- 1237 Sponsor "Sunscape Softball Team": MT referred to Activity Director for further research of number of interested members & costs.
- 1238 Veteran Flagstone:
- 1239 Patio Area/Pickleball Courts:

**2. Discussion: 10<sup>th</sup> Annual BOD/Candidate Workshop / Recommendations for Action:**

- **Water Conservation: Implement Education**
  - Town Hall, Mail System, Annual Meeting, Communication Committee, Educate new members at closings
  - Request for volunteers to take on one or more ideas
  - **Form Ad Hoc Committee**
- **Loan Procurement: Research and Present for Membership Vote**
  - "Whereas the 'Amortization' method as opposed to a 'Special Assessment' method of financing major projects has been presented and recognized as a more equitable to the Park membership, be it resolved that this Workshop recommend to the Board of Directors the action outlined in the presentation."
  - **Assign development of Bylaw change to Administrative Support**

**3. Discussion on Member Vote & update/clarification of Corporate Bylaws:** Helen Custer

- Article XIX, Section 5i. Disposition of Member Fund Raising Monies. Approve by members 02/15/2017
- Article XX, Standing & Special Committees: update to read & define the 10 Standing Committees, 2 Special Committees
- Article V, Section 4. Vacancies: update forty-five (45) to forty (40) to align with Article IV, Section 4. Notice of Meetings, which states forty (40) days

**4. Discussion on Member Vote & update to Architectural Rules & Regs:** Robyn Moore

**5. Discussion on Member approval of use of \$15,000 of Park Party Funds for Sun Shade at Pool Area:**

**6. Information on "Intent to Sell" and "Right of First Refusal" forms:** Norah Sostrom

**7. Road Project:** Robyn Moore

**8. Petition Presentation:** Jean Aili

**9. Board of Directors:** Change to Bylaws regarding meetings: Robyn Moore

**10. Park Volunteer Policy:** Update policy (**see attachment**): Helen Custer

- Add reference to "Maintenance Manager" in #4 & #6
- Remove the word "future" in #7

**Adjournment:**