

April 4, 2017

UNAPPROVED

Board of Directors Workshop Meeting

Community Center

Call to Order 10:04am: Vern Beckstead, President

Roll Call: Vern Beckstead, Judy Conley, Helen Custer, Bill Gernon, Robyn Moore, Norah Sostrom, Judy Wilson

Announcements: Update on Automatic Opener for south Club House Door – Installation on April 4, 2017

Treasurer Report: Will be presented at BOD Meeting

Consent Agenda for April 11, 2017:

1. Minutes of the Organizational Meeting of 02-15-2017
2. Minutes of the Regular Meeting of 03-14-2017
3. Minutes of the BOD Workshop of 04-04-2017

Committee Reports:

- Activity - None
- Administrative Support - Written
- Ambassadors - None
- Architectural - Written
- Audit - Verbal
- Communications - Written
- Election - Written
- Emergency Response - None
- Finance - None
- Long Range Planning & Property - Written
- Maintenance - None
- Park Party - None
- Safety - None

Old Business:

1. Pending Action Request Forms:

- 1211 Shade for Pool Area using maximum of \$15,000 from Park Party Funds (approved by members 02-15-17): Pending LRP&P. Under review for bids for Pergola in SW corner of pool area with installation this fall.
- 1225 Review “Guidelines for Establishment of Standing and Special Committees”: AS recommended to MT. MT recommended Draft #4 to the Board for approval.
- 1226 Standardization of Park meeting, agenda and minutes: Pending at Administrative Support for development of “Meeting Management Policy”. AS recommended back to MT, Pending at MT until fall
- 1230 Develop BOD Policy regarding Election Campaign Practices: MT recommended to Administrative Support for development. AS recommended back to MT, Pending at MT until fall
- 1233 LED Street Light at Exit: MT referred to LRP&P and Safety. Request to ARC Committee & County for permits for installation. Will be discussed at the April 5, 2017 ARC Committee.
- 1234 Request Procedure Policy; add Private Maintenance Request Form: AS recommended to MT. MT recommended Draft #6 to the Board for approval.
- 1235 Outside Benches at Club House (laundry/grass area): MT recommended that Maintenance place small table with two chairs outside the west exit of Club House.
- 1237 Sponsor “Sunscape Softball Team”: MT recommended to the Board this ARF be rejected.

New Business:

1. New Action Request Forms:

- 1240 ADA Access to Activity Center: MT referred to Safety. Tabled until fall.
- 1241 Member Funds’ Expenditures with Major Projects being completed by licensed and bonded AZ contractors: MT recommended denial due to policies/procedures already in place.

- 1242 Reconsider removal of Club House Fireplace: MT recommended this go directly back to the BOD to close. Decision to remove the fireplace was under Motion #18-16/17 on Feb 7, 2017.
- 1243 Digital Door Locks on Restrooms: MT recommended to Maintenance to research and proceed with installation and inclusion in the 2018 Budget.

2. Waterline Project Replacement:

- Report from Neil Wehmer, Chair of Ad Hoc Committee:
 - Armando Diaz, Bailey Atkins, Larry Eginoire, Cliff Grife
 - Outlined plan for portion of Indiana/Wisconsin properties (Lots 343-367)
 - Proposed bids to be presented to the BOD for discussion/approval
- Robyn Moore, Documents for first phase presented
 - Water Line Replacement - Notice to Members
 - Water Line Replacement – Contract Provisions

Adjourned by President, Vern Beckstead: 12:05pm

Respectfully submitted,

Helen Custer, Secretary