

**Sunscape Estates RV Park Cooperative**  
**Committee Roster (for in Park use)**

Revised: \_\_\_\_\_

Actual Members: \_\_

Open Positions: \_\_

<u>Name:</u>	<u>Position</u>	<u>Lot No.</u>	<u>Phone</u>	<u>Email</u>
1.	Chair			
2.	Vice chair			
3.	Secretary			
4.				
5.				
6.				
7.				
8.				
9.	BOD Liaison			

- Note:
1. This committee meets monthly on the (date) at (time) in the (location).
  2. Committee Chairs and/or Vice-Chairs support the Management Team by attending meetings held with the Park Manager every other Monday @ 1:00 P.M. in the Activity Center Conference Room.
  3. The committee chair will make a monthly report to the BOD (oral or written) at their workshop and annually prepare an oral and written report to the membership at the annual meeting.
  4. All Cooperative Committee Chairs provide liaison to Finance Committee providing budget planning/preparation support and analysis of expenditures.