

Administrative Research & Support Committee

Charter

The committee will perform various services to the Corporation by providing expertise in Organization Analysis, Operational Methods and Implementation Strategies beneficial to managing the park in a businesslike manner. This may include, but is not limited to research and development of ideas and techniques to implement improved business practices. Instructional methods such as facilitated work sessions will be used for orienting Board Directors, Committees and Staff in team building and problem solving with focus on expected results.

The committee will provide direct support to the Board of Directors as requested to do research and provide technical advice preliminary to business decisions or delegation of assignment for action. They would recruit, from the membership, persons with special expertise to provide the research needed to accomplish the desired results. Where necessary, they may seek authorization from the Board of Directors to engage legal service or consultants.

Internal to the Corporation, they would seek to be of service to the Operating Committees and Staff to give assistance in any manner requested or at the direction of the Board of Directors. This service would include analysis, research assistance, training or other technical advice beneficial to their operating objectives.

It is recognized that if a 'voting' member of this committee be elected to the BOD, this elevation to the higher level of authority and responsibility, which included planning and attention to the Park business affairs and an increased level of energy and time commitment, necessitates the resignation of the voting member from this committee. (Added as directive from BOD motion April 15, 2016.)

Examples of services provided includes:

- The committee will be responsible for the safe keeping of the master BOD Handbook and will complete a major update of all ten copies once a year and do other important updates as necessary.

Approved by Board of Directors President



Date: April 5, 2022